

MLS # _____

Multiple Units Input Form

Firelands Multiple Listing Service Multiple Units Form

MLS # _____

***(red is a required field)**

***Status:** Active Coming Soon

(If using the Coming Soon status, the Coming Soon Authorization Form and the Listing Agreement are required to be submitted to the FAOR MLS within 72 hours of the listing date.)

***Listing Period:** ***Listing Date:** _____ ***Expiration Date:** _____

***On Market Date:** _____

***Office ID:** _____ ***Agent ID:** _____

Co-Office ID: _____ **Co-Agent ID:** _____

Agreement Type:	Exclusive Right to Sell	Exclusive Agency	Limited Service
	Exclusive Rt. W/Reservation	Exclusive Right to Lease	

***Listing Price:** _____

Auction: Yes No

Other MLS #'s: _____

*Property Subtypes:	Single Unit	3-4 Units	16-25 Units
	Duplex	5-15 Units	26+ Units
	Multiple Units		

***Township:** _____

Address: *Street #: _____ **Modifier:** _____ **Direction:** N, E, S, W, NE, NW, SE, SW

Street Name: _____

Suffix:	Avenue	Circle	Crossing	Highway	Parkway	Route	Street	Trail
	Boulevard	Court	Drive	Lane	Place	Road	Terrace	Way

Unit #: _____ ***City:** _____ ***Zip Code:** _____

Cross Street: _____

Subdivision: _____

*County:	Ashland	Cuyahoga	Hancock	Knox	Lucas	Morrow	Richland	Stark	Wood
	Butler	Delaware	Hardin	Lake	Marion	Ottawa	Sandusky	Summit	Other
	Crawford	Erie	Huron	Lorain	Medina	Potage	Seneca	Wyandot	

Legal Description: _____

Title Company: _____

***Total # of Units:** _____

***Public Viewable:** Yes No

MLS # _____

Zoning: _____

Approx Square Feet: _____ Sq Ft Source: _____

*Lot Size: _____ SqFt Acres

Lot Dimensions: _____

*Flood Plain: Yes No Unknown

*Soil Erosion: Yes No Unknown

*Water Front: Yes No

If Yes:	Basin	Harbor	Man Made	Pond
	Bay	Lagoon	Marina	River
	Canal	Lake	Marsh	Sandusky Bay
	Creek	Lake Erie		

*Water Related: Yes No _____

If Yes:	Beach Rights	Breakwall	Dockage Owned	View
	Beach Owned	Dockage Leased		

View:	Bay	River	Marina	Pier
	Lake	Canal	Marsh	

View:	Canal	_____
	Marina	_____
	Marsh	_____
	Pier	_____
	River	_____

Style:	1 Story	Bi-Level	Modular
	1 ½ Story	Cape Cod	Multi-Level
	2 Story	Double Wide	Other
	A-Frame	Manufactured	

MLS # _____

***# of Garage Spaces:** _____

of Parking Spaces: _____

Parking Features:	Access from Unit	Detached	Paved Drive
	Alley Access	Garage Door Opener	Shared Drive
	Assigned/Reserved	Handicapped	None
	Attached	Heated	Other
	Carport	Off Street	

***Substructure:** Basement _____
 Crawl Space
 Slab

***Year Built:** _____ New Construction Pre-Construction Unknown

*Construction:	Aluminum	Brick Veneer	Log	Stucco	Wood
	Block	Cedar	Steel	Vinyl Siding	Other
	Brick	Composition	Stone		

Roof:	Asphalt	Metal	Tile	Rubber	Unknkown
	Fiberglass	Shake Shingle	Flat	Slate	

Home Warranty: Yes No

***Electricity:** On Off

Electric:	100 Amp Service	220 Volts in Laundry	Generator
	150 Amp Service	220 Volts in Workshop	New Meter
	200+ Amp Service	440 Volts	Pre-Wired for Renew
	220 Volts	Circuit Breakers	Solar 3 rd -Party Owned
	220 Volts For Spa	Energy Storage Device	Solar Seller Owned
	220 Volts in Garage	Fuses	Underground
	220 Volts in Kitchen		

*Heat Source:	Electric	Geo Thermal	Wood
	Fuel Oil	Oil	None
	Gas	Propane	

Heat Source Comment: _____

MLS # _____

*Heat System:	Baseboard	Heat Pump	Space Heater
	Forced Air	Hot Water	Woodburner
	Gravity	Radiant	

Air Conditioning:	Central	Window	Other
	Wall Unit		

*Sewer:	Condo Association	Public Sewer	Septic Tank
	Leach		

Sewer Comment: _____

*Water:	Cistern	Rural	Well
	Public		

Water Comment: _____

Extras:	Antenna	Fireplace: Wood Burn	Refrigerator
	Attic Fan	Freezer	Satellite Dish
	Cable	Garbage Disposal	Security System
	Ceiling Fan	Gas Available	Shed/Storage
	Central VAC	Green Energy Appliance	Storm Windows
	Compactor	Hot Tub	Sump Pump
	Cook Top	Irrigation System	Tennis Court
	Dishwasher	Kitchen Ventilator	Thermo Pane
	Dryer	Microwave	Wall Oven
	Fireplace: Decorative	Owner Finance	Washer
	Fireplace: Gas	Range	Wet Bar
	Fireplace: Other		

Pool:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--------------	-------------------------------------	------------------------------------

If Yes:	Above-Ground	Filtered	Pool Cover
	In-Ground	Gunite	Private
	Association	Heated	Roof Top
	Common	Heated Passively	Saltwater
	Community Pool	Heated with Gas	Solar Heat
	Diving Board	Heated with Propane	Tile
	Exercise Pool	Indoor	Vinyl
	Fenced	Lap Pool	Waterfall

Spa:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
-------------	-------------------------------------	------------------------------------

MLS # _____

If Yes:	Above-Ground Association	Gunite Heated	Roof Top Solar Heated
	Bath Tub Fiberglass	In-Ground Private	Vinyl Whirlpool/Spa

School System: _____

Accessibility:	32" Door Width	Bath Modifications	Level Entry
	36" Door Width	Elevator/Chair Lift	Ramped Main Level
	36" Hall Width	Handicap Access	Roll-in Shower
	48" Hall Width	Kitchen Modification	

Gross Income: _____

Net Operating Income: _____

Operating Expenses: _____

***1/2 Year Taxes:** _____

Tax Year: _____

Assessments 1/2 Year: _____

Assessment Thru: _____

Assessment Type:	Curb Ditch	Light Sewer	Sidewalk Water
-------------------------	------------	-------------	----------------

Assessment Type Comment: _____

Marketing Remarks: _____

NO BRANDING – Names, Addresses, Phone Numbers, Websites, etc.

*Possession:	At Closing	_____
	After Closing	_____
	TBD	_____

MLS # _____

***Owner Name:** _____

Owner Phone: _____

Possible Short Sale: Yes No

***Showing Instructions:**

ShowingTime	_____
Call Office	_____
Listor to Accompany	_____
Key	_____
Lock Box	_____

***Allow Photography:** Yes No

***Allow Video:** Yes No

***Surveillance on Site:** Yes No

Surveillance Comments: _____

Agent Remarks: _____

Directions to Property: _____

Unit Management

Unit Number			
Unit Description			
Identical Units			
Square Feet			
Occupied			
Leased (Y/N)			
Rent			
Total Rooms			
Bedrooms			
Bathrooms			
# of Half Baths			

Unit Number			
Unit Description			
Identical Units			
Square Feet			
Occupied			
Leased (Y/N)			
Rent			
Total Rooms			
Bedrooms			
Bathrooms			
# of Half Baths			